

MINUTES
OSWEGO FIRE PROTECTION DISTRICT
April 14, 2025

MEMBERS PRESENT:

Trustees Present: Ken Holmstrom, Rob DeLong, Jason Bragg, Sarah Zamedda and Rodger Long.
Also present: Chief Josh Flanders, Deputy Chief Dan Schiradelly, Deputy Chief Dan Gallup,
Attorney Shawn Flaherty and Executive Asst Wendy Knack

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

1. APPROVAL OF THE AGENDA

A motion was made by Holmstrom and seconded by DeLong to accept the Agenda as posted.
Voice vote: Aye –5 Nay - 0 Motion carries

****Tom from Lamp Construction was present for the bid opening for HVAC Project at Station 1 and to discuss bids received for Station 1 Flooring Project and Station 2 Roofing Project****

PUBLIC FORUM:

None

2. APPROVAL OF MINUTES:

A motion was made by Holmstrom and seconded by DeLong to approve the Regular Meeting minutes of March 10, 2025 Voice vote: Aye-5 Nay-0 Motion carries

3. TREASURER'S REPORT:

Trustee Holmstrom presented the Treasurers Report, Financial Statement and Budget Outlook for review. As of March 31, 2025, these were the account balances for the Oswego Fire Protection District:

| | |
|------------------------------|--------------|
| Byline Bank Checking | \$ 1,568,128 |
| Byline Bank MM | \$ 4,971 |
| Byline Bank PR Acct. | \$ 465,701 |
| Byline Bank RE Tax | \$ 1,096,258 |
| Petty Cash | \$ 1,630 |
| First Natl Bank Money Market | \$ 18,150 |

| | |
|------------------------|---------------------|
| Byline Bank CD | \$ 274,142 |
| Charles Schwab Acct. | \$ 1,012,181 |
| Schwab Bond Acct | <u>\$ 5,169,603</u> |
| Total District Assets: | \$ 9,610,764 |

The motion was made by Zameda and seconded by DeLong to approve the Treasurer's Report. Roll call vote: Aye- Bragg, Long, Holmstrom, DeLong and Zameda Nay-None Motion carries

****Holmstrom stated for the minutes his appreciation of GAI's service to the District over the past 2 years****

4. BILL LIST:

Trustees reviewed the proposed list of bills for payment. The Paratech Stabilization Kits that are to be funded by a Grant were discussed.

A motion was made by Holmstrom and seconded by Bragg to approve the bills as listed. Roll call vote: Aye –Zameda, Holmstrom, DeLong, Bragg and Long Nay - none Motion carries

See the Oswego Fire Protection District bill list attached.

5. STAFF REPORT:

- Administration Report from Chief Schiradelly was reviewed. See attached Administration Report
- Operations Report from Chief Gallup was reviewed. See attached Operations Report
- Chief Flanders presented the Trustees with 6 Memorandums addressing various issues of discussion before the Board. See attached Memorandums. He also drew their attention to the recently refurbished Ceremonial Bell and complimented the exceptional work done on the project by FF Brad Clement

6. TRUSTEE INITIATIVES:

Trustee Zameda was pleased to see OFPD presence at the Bunny Hop over the weekend

Trustee Holmstrom complimented Staff on their presence at the Leads Group. He stated they were very prepared.

7. PRESIDENT'S REPORT

President Long showed his appreciation for the Ceremonial Bell. He was pleased to see the District participation in the Project Fire Buddies program. He would like to see more communication to the Board members regarding extracurricular events. He thanked GAI for the 2 years of service they provided. He is grateful to President Brolley and the Village of Montgomery Board Members for their donation of land next to Station 3. He expressed sadness about fire-damaged homes in the District and the long recovery time following a devastating fire. He asked that we work on some housekeeping issues-new flags, window cleaning, landscaping, etc. He thanked everyone for their hard work.

8. ATTORNEY'S REPORT

Attorney Flaherty updated Staff and Trustees about several bills before the IL House and Senate that will affect the District. He mentioned that Federal Funding to MABAS will be ending and that will affect District training options. He discussed how the lack of Federal Funding would also almost surely affect the GEMT Program at some point.

9. OLD BUSINESS:

- There was discussion earlier with Tom from Lamp Construction on bids received for the Station 1 Flooring Project. A motion was made by Holmstrom and seconded by Zameda to accept the winning bid from Tiles and Styles in the amount of \$45,242 for the Station 1 upstairs flooring project. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries
- The bids for the new roof at Station 2 were discussed earlier in the meeting with Tom from Lamp Construction. A motion was made by Bragg and seconded by Zameda to accept the winning bid from Sterling Commercial Roofing for asphalt shingle roof replacement at Station 2 in the amount of \$427,975. Roll call vote: Aye-DeLong, Zameda, Bragg, Long and Holmstrom Nay-none Motion carries
- Deputy Chief Schiradelly opened the bids for the Station 1 HVAC Project. Two bids were received: C. Acitelli Heating & Piping Contractors, Inc. Base Bid A \$40,000 Base Bid B \$70,000. Artlip & Sons Inc. Base Bid A AHU2 \$35,300 AHU5 \$36,800 Base Bid B \$67,900. A motion was made by Zameda and seconded by Holmstrom to accept the bid from Artlip & Sons Inc for Base Bid B in the amount of \$67,900. Roll call vote: Aye-Zameda, Bragg, Long, Holmstrom and DeLong Nay-none Motion carries
- There was discussion on the Station 2 Emergency Vehicle Apparatus Alerting Sign. A motion was made by DeLong and seconded by Zameda to approve Staff to purchase the alerting sign from TCP in the amount of \$13,860 Roll call vote: Aye-Bragg, Long, Holmstrom, DeLong and Zameda Nay-none Motion carries

*Trustee Zameda departed the Regular Meeting at 6:25 pm

- Trustees reviewed and discussed the Tentative Budget for FY 2025-2026. A motion was made by Holmstrom and seconded by DeLong to approve the Tentative Budget for FY 2025-2026 for 30-Day Publication and possible approval of the Final Budget at the June 9, 2025 Regular Meeting following the Public Hearing. Roll Call Vote: Aye-Long, Holmstrom, DeLong and Bragg Nay-none Motion carries

10. NEW BUSINESS:

- The discussion on proposed promotions was tabled to Closed Session
- Staff discussed with Trustees and Attorney Flaherty the creation of a 501c(3). A motion was made by DeLong and seconded by Bragg to instruct Staff and Attorney Flaherty to begin the process of creating a 501c(3). Roll call vote: Aye-DeLong, Bragg, Long and Holmstrom Nay-none Motion carries

*Trustee Zameda returned to the Regular Meeting at 6:35 pm

- Discussion was held on the proposed health insurance renewals with an increase of 6.2% effective June 1, 2025. A motion was made Bragg and seconded by Zameda. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries
- The donation of land from the Village of Montgomery was discussed during Staff Reports.
- Discussion of proposed Civilian Position was tabled to Closed Session

CLOSED SESSION:

A motion was made by Holmstrom and seconded by Zameda to enter Closed Session at 6:45 pm. Voice vote: Aye-5 Nay-0 Motion carries

ACTION FOLLOWING CLOSED SESSION:

Open Session was called to order at 7:10 pm

- A motion was made to promote Cave, Johnson, and Gal effective May 1, 2025 by DeLong and seconded by Holmstrom. Roll call vote: Aye-DeLong, Bragg, Long, Zameda and Holmstrom Nay-none Motion carries
- A motion was made to authorize a civilian inspector not to exceed a salary of \$75K by Holmstrom and seconded by DeLong. Roll call vote: Aye-DeLong, Bragg, Long, Zameda and Holmstrom Nay-none Motion carries
- A motion was made to authorize an additional 2nd mechanic not to exceed \$95K by Bragg and seconded by Zameda. Roll call vote: Aye-DeLong, Bragg, Long, Zameda and Holmstrom Nay-none Motion carries
- A motion was made to authorize the recommended salary and benefits for non-union staff per the worksheet by Holmstrom and seconded by DeLong. Roll call vote: Aye-DeLong, Bragg, Long, Zameda and Holmstrom Nay-none Motion carries

ADJOURNMENT:

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by DeLong and seconded by Holmstrom, the meeting was adjourned at 7:20pm Voice vote: Aye-5 Nay-0 Motion carries

Respectfully submitted,

SECRETARY

Sarah Zameda