

MINUTES
OSWEGO FIRE PROTECTION DISTRICT
May 13, 2024

MEMBERS PRESENT:

Trustees Present: Ken Holmstrom, Jason Bragg, Sarah Zamed, Rob DeLong and Rodger Long.
Also present: DC Josh Flanders, AC Dan Schiradelly, Exec Asst Wendy Knack and Attorney Shawn Flaherty

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

1. APPROVAL OF THE AGENDA

A motion was made by DeLong and seconded by Holmstrom to accept the Agenda as posted.
Voice vote: Aye - 5 Nay - 0 Motion carries

2. APPROVAL OF MINUTES:

A motion was made by Bragg and seconded by Holmstrom to approve the Regular Meeting minutes of April 8, 2024. Voice vote: Aye – 5 Nay - 0 Motion carries

PUBLIC FORUM:

None

3. TREASURER'S REPORT:

James Howard of GAI presented the Treasurers Report, Financial Statement and Budget Outlook. As of April 30, 2024, these were the account balances for the Oswego Fire Protection District:

Byline Bank Checking	\$ 776,076
Byline Bank MM	\$ 139,942
Byline Bank PR Acct.	\$ 236,855
Byline Bank RE Tax	\$ 260,817
Petty Cash	\$ 2,035
First Natl Bank Money Market	\$ 17,969
Byline Bank CD	\$ 269,913
OFPD Charles Schwab Acct.	\$ 967,898
Allied Bank MM	\$ 169,902
Schwab Bond Acct	<u>\$ 7,848,270</u>

Total District Assets: **\$10,689,947**

The motion was made by Zamedá and seconded by Bragg to approve the Treasurer's Report.
Voice vote: Aye-5 Nay-0 Motion carries

4. BILL LIST:

Trustees reviewed the proposed list of bills for payment.

A motion was made by DeLong and seconded by Bragg to approve the bills as listed. Roll call vote: Aye – Bragg, Long, Holmstrom, DeLong and Zamedá Nay - none Motion carries

See the Oswego Fire Protection District bill list attached.

5. STAFF REPORT:

Chief Flanders update Trustees on the NIU Strategic Plan Study. They will be at the June Regular Meeting to present their findings. He informed them that we had received from the County requests for special use permits for a landscape business and a solar field on Woolley Road. A PRG for the project at Wolfs Crossing and Rt. 30 has been received. Preliminary plans include a grocery store, apartments, and other businesses. This project will encompass Oswego Fire and Plainfield Fire Districts. The Village of Oswego will be adopting the 2021 ICC Codes which will require any new construction over duplex to be sprinklered.

Chief Schiradelly gave Station 2 remodel/repair updates. The main sewer line had some roots. A new condenser unit was needed. Next steps will be to meet with Lamp about timelines and budgeting. Looking into a fuel depot along the back wall at Station 2. Station 5 updates include the need for surveys, title, etc. Looking at a June closing on the property. Five candidates are currently in the background check phase for hiring. Will probably need to test again soon.

6. TRUSTEE INITIATIVES:

Trustee DeLong expressed his appreciation of the Awards and Swearing-In Ceremony that was held on the 6th. He mentioned that a member of the public had gone out of their way to let him know of the excellent care they had received from the department recently.

Trustee Holmstrom also commended Staff on the Ceremony and mentioned that he had a conversation with a resident who had received their tax bill and stated they had no issue with the Fire District portion because of the valuable services we provide.

Trustee Bragg wanted to congratulate Lt. Jason Sipes on his upcoming recognition at the Firefighter's Memorial Service on May 14th. He will be receiving a Certificate of Recognition from the Awards Committee. He discussed contract negotiations and was pleased with the progress and process. The next meeting will be on June 13th at 10am.

7. PRESIDENT'S REPORT

President Long thanked the Chiefs and Support Staff on the Awards Ceremony. He extended his congratulations to Lt. Sipes on his recognition in Springfield and to Dave Martinez on his promotion to Lieutenant. He expressed his desire for more budget discussion before final approval at the July Regular Meeting and hopes next year we can begin the process a little earlier.

8. ATTORNEY'S REPORT

Attorney Flaherty touched on several bills currently before the IL House and Senate that would affect Fire Districts.

9. OLD BUSINESS:

- Appointment of Sarah Zameda to replace Ken Holmstrom on the Pension Fund Board was discussed. A motion was made by Bragg and seconded by DeLong to appoint Sarah Zameda to the Pension Fund Board for a 3-year term. Roll call vote: Aye-Long, Holmstrom, DeLong, Zameda and Bragg Nay-none Motion carries

10. NEW BUSINESS:

- Staff and Trustees discussed an increase to the Line of Credit at Byline Bank. The current line is \$700,000 which will mature later this month. An appraisal will be necessary whether the line remains at \$700,000 or is increased to \$1,500,000. Cost for the appraisal is \$2,400. A motion was made by Bragg and seconded by Zameda to increase the Line of Credit at Byline Bank to \$1,500,000. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries
- A tentative budget for Fiscal Year 2024-2025 was reviewed and discussed. A motion was made by Zameda and seconded by Holmstrom to approve the tentative budget for Fiscal Year ending April 30, 2025. Roll call vote: Aye-DeLong, Zameda, Bragg, Long and Holmstrom Nay-none Motion carries

*Notice of availability for public inspection of the tentative budget will be published in the next available issue of The Voice.

CLOSED SESSION:

President Long entertained a motion to enter Closed Session. A motion was made by Holmstrom and seconded by Bragg to enter Closed Session at 5:42pm for the purpose of discussing personnel. Voice vote: Aye-5 Nay-0 Motion carries

Open Session was resumed and called to order at 7:35pm

A motion was made by Zamedda and seconded by Bragg to approve the hiring of Full-Time Mechanic Trent Walsh. Roll call vote: Aye-Zamedda, Bragg, Long, Holmstrom and DeLong
Nay-none Motion Carries

ADJOURNMENT:

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by Holmstrom and seconded by DeLong, the meeting was adjourned at 7:42pm Voice vote: Aye-5 Nay-0 Motion carries

Respectfully submitted,

SECRETARY



Sarah Zamedda