

MINUTES
OSWEGO FIRE PROTECTION DISTRICT
April 8, 2024

MEMBERS PRESENT:

Trustees Present: Ken Holmstrom, Jason Bragg, Sarah Zamed, Rob DeLong and Rodger Long.
Also present: DC Josh Flanders, AC Dan Schiradelly, Fire Marshal Alec Keenum, Exec Asst
Wendy Knack and Attorney Shawn Flaherty

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

1. APPROVAL OF THE AGENDA

A motion was made by Holmstrom and seconded by DeLong to accept the Agenda as posted.
Voice vote: Aye - 5 Nay - 0 Motion carries

2. APPROVAL OF MINUTES:

A motion was made by Bragg and seconded by Holmstrom to approve the Regular Meeting and Closed Session minutes of March 11, 2024. Voice vote: Aye – 5 Nay - 0 Motion carries

PUBLIC FORUM:

None

3. TREASURER’S REPORT:

Brad O’Sullivan of GAI presented the Treasurers Report, Financial Statement and Budget Outlook. As of March 31, 2024, these were the account balances for the Oswego Fire Protection District:

| | |
|------------------------------|---------------------|
| Byline Bank Checking | \$ 469,520 |
| Byline Bank MM | \$ 144,913 |
| Byline Bank PR Acct. | \$ 35,779 |
| Byline Bank RE Tax | \$ 912,652 |
| Petty Cash | \$ 2,035 |
| First Natl Bank Money Market | \$ 17,948 |
| Byline Bank CD | \$ 269,913 |
| OFPD Charles Schwab Acct. | \$ 1,459,314 |
| Allied Bank MM | \$ 168,775 |
| Schwab Bond Acct | <u>\$ 8,300,543</u> |

Total District Assets: **\$11,781,392**

The motion was made by Holmstrom and seconded by Zameda to approve the Treasurer's Report. Voice vote: Aye-5 Nay-0 Motion carries

4. BILL LIST:

Trustees reviewed the proposed list of bills for payment.

A motion was made by DeLong and seconded by Zameda to approve the bills as listed. Roll call vote: Aye – Bragg, Long, Holmstrom, DeLong and Zameda Nay - none Motion carries

See the Oswego Fire Protection District bill list attached.

5. STAFF REPORT:

Captain Keenum was on-hand to update the Board about several of the ongoing and proposed projects going up in the District.

Chief Schiradelly updated the Board on the search for a construction manager for the Station 2 remodel. Interviews with 3 candidates were held on April 5th.

Schiradelly updated the Board on the current testing status. The in-person written exam was March 30th. Oral Interviews are scheduled for April 15th

Chief Flanders reminded the Board that there will be a Swearing-In, Promotion and Awards Ceremony on May 6th. The NIU initial draft meeting will be held April 10th with 2 Chiefs and 3 BCs in attendance. The Carras development in Montgomery is asking again for a 10-year tax deferment. This request was already made and denied last December. The shared IT person will begin at Bristol-Kendall on April 29th. Flanders requests permission to shop WC Carriers.

6. TRUSTEE INITIATIVES:

Holmstrom and Zameda availability for budget meetings. Bragg talking with Schiradelly about repairs to concrete pads in front of Stn 1.

7. PRESIDENT'S REPORT

President Long commended Chief Schiradelly on the year-end report. He mentioned the Economic Interest Statements that need to be completed for the County. He requested a Decennial Committee Meeting be scheduled. It was decided that a meeting would be scheduled for May 13th at 4:30 pm before the Regular Meeting of the BOT. Notification to Decennial Committee members will go out.

8. ATTORNEY'S REPORT

Attorney Flaherty touched on several bills currently before the IL House and Senate that would affect Fire Districts. He also discussed possible new OSHA regulations.

9. OLD BUSINESS:

None

10. NEW BUSINESS:

- Chief Flanders discussed 3% salary increases for 4 Staff personnel effective May 1, 2024. This would mirror the CBA. A motion was made by Holmstrom and seconded by DeLong to approve 3% raises for 4 Staff personnel effective May 1, 2024. Roll call vote: Aye-Bragg, Long, Holmstrom, DeLong and Zameda
Nay-none Motion carries
- Discussion was held on the June 1 renewals for health insurance benefits. A motion was made by Zameda and seconded by Holmstrom to approve the renewal of benefits as proposed. Roll call vote: Aye-Long, Holmstrom, DeLong, Zameda and Bragg
Nay-none Motion carries
- Chief Schiradelly discussed the need to replace the lighting controller at Stn 1. The quote for the controller is coming in at an amount under \$15,500. A motion was made by Zameda and seconded by Bragg to approve the purchase and installation of a lighting controller for Stn 1. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long
Nay-none Motion carries
- Additional discussion on the selection of a Construction Manager was held. The 3 finalists were discussed at length. Staff and Studio 222 Architects recommendation was Lamp Incorporated. A motion was made by Zameda and seconded by Bragg to approve Staff entering into contract negotiations with Lamp Incorporated. Roll call vote: Aye- DeLong, Zameda, Bragg, Long and Holmstrom
Nay-none Motion carries
- Chief Schiradelly discussed the 2024 Kendall County Hazard Mitigation Plan. A motion was made by DeLong and seconded by Holmstrom to approve Resolution No. 2024-R1 A Resolution of Oswego FPD adopting the 2024 Kendall County Multi-Jurisdictional Multi-Hazard Mitigation Plan. Roll call vote: Aye-Zameda, Bragg, Long, DeLong and Holmstrom
Nay-none Motion carries

CLOSED SESSION:


None

ADJOURNMENT:

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by Zamede and seconded by Bragg, the meeting was adjourned at 6:15 pm Voice vote: Aye-5 Nay-0 Motion carries

Respectfully submitted,

SECRETARY


Sarah Zamede