

**MINUTES**  
**OSWEGO FIRE PROTECTION DISTRICT**  
**August 21, 2023**

**MEMBERS PRESENT:**

Trustees Present: Jason Bragg, Ken Holmstrom, Rob DeLong, Sarah Zamede and Rodger Long  
Also present: Chief John Cornish, DC Josh Flanders, AC Dan Schiradelly, Capt. Alec Keenum,  
Exec Asst Wendy Knack and Attorney Shawn Flaherty(5:10pm)

The Regular Meeting of the Oswego Fire Protection District Board of Trustees was called to order at 5:00 pm at Station 1, 3511 Woolley Road, Oswego, IL

**1. APPROVAL OF THE AGENDA**

A motion was made by Bragg and seconded by Holmstrom to accept the Agenda as posted.  
Voice vote: Aye-4 Nay-0 (Trustee DeLong sworn-in later in meeting) Motion carries

**2. APPROVAL OF MINUTES:**

A motion was made by Holmstrom and seconded by Zamede to approve the Regular Meeting minutes of July 10, 2023 Voice vote: Aye-4 Nay-0 Motion carries

\*\*Attorney Flaherty joins the meeting and swears in Rob DeLong to the position of Trustee

\*\*President Long said a few words welcoming the two recently appointed Trustees-Zamede and DeLong and thanking the former Trustees Dick Kuhn and Bob Tripp for their many years of service and guidance to the District, and acknowledging the former Chiefs as well.

\*\*Chief Cornish took a moment to acknowledge former Chief Brad Smith who was in attendance

\*\*Bob Tripp said a few words about his tenure with the District-35 years as a Volunteer and 22 years on the Board of Trustees

A motion was made by DeLong and seconded by Holmstrom to approve the Special Meeting minutes of July 14, 2023 Voice vote: Aye-5 Nay-0 Motion carries

**PUBLIC FORUM:**

Scott Pugsley from Montgomery, IL addressed the Board to ask if they planned on voting on a Slate of Officers as was noted earlier in the Agenda. He wished to address the new Secretary in his comments. (Continuation following Election of Officers) He expressed his wish that the new Secretary would tape the Regular meetings and tried to present the gift of a tape recorder to the

Board. His gift was politely declined.

\*\*Long presented a Slate of Officers consisting of Long for President, Holmstrom for Treasurer and Zameda for Secretary. A motion was made by Bragg and seconded by Holmstrom to approve the Slate as presented. Roll call vote: Aye-Long, Holmstrom, DeLong, Zameda and Bragg Nay-none Motion carries

### **3. TREASURER'S REPORT:**

Brad O'Sullivan of GAI presented the Treasurers Report, Financial Statement and Budget Outlook. As of July 31, 2023 these were the account balances for the Oswego Fire Protection District:

Byline Bank Checking	\$ 503,315
Byline Bank MM	\$ 10,131
Byline Bank PR Acct.	\$ 123,153
Byline Bank RE Tax	\$ 4,607,283
Old National Checking	\$ 96,356
Old National MM	\$ 35,877
Petty Cash	\$ 1,701
First Natl Bank Money Market	\$ 17,753
Byline Bank CD	\$ 269,043
OFPD Charles Schwab Acct.	\$ 622,125
Allied Bank MM	\$ 164,385
Total District Assets:	<b>\$ 6,451,122</b>

The motion was made by Zameda and seconded by Bragg to approve the Treasurer's Report. Roll call vote: Aye-Holmstrom, DeLong, Zameda, Bragg and Long Nay-none Motion carries

### **4. BILL LIST:**

Trustees reviewed the proposed list of bills for payment. Questions regarding the Coffman, ComEd/Constellation and MacQueen invoices were addressed. Bragg expressed his appreciation of Staff for doing their due diligence and using Amazon if they are able to save money on specific items by doing so.

A motion was made by Holmstrom and seconded by DeLong to approve the bills as listed. Roll call vote: Aye -DeLong, Zameda, Bragg, Long and Holmstrom Nay-none Motion carries

See the Oswego Fire Protection District bill list attached.

### **5. TRUSTEE INITIATIVES**

None

## **6. STAFF REPORT:**

Chief Cornish handed out the monthly Staff Report to the Trustees.

Capt. Keenum updated the Board on current and ongoing PRGs within the District that will have an impact on our services.

Chief Flanders updated the Board on the status of apparatus utilized by the District and some of the requests coming up later under New Business. He handed out a schedule of apparatus with the ages and uses of each piece and the anticipated timeframe for needed replacement of each one. His report also gave an overview of what apparatus was on order.

Chief Cornish read a letter of Thanks from Troy Fire District regarding assistance received from OFPD on July 28<sup>th</sup> at a scene in Shorewood. He mentioned a letter received requesting tax-exemption status at the Advocate Medical Center on Templeton Drive. Attorney Flaherty will address this under his report. The closure on Grove Road was discussed. He reported that he and Chief Schiradelly had met with Village President Kauffman to discuss Impact Fees. The Draft Audit has been received and will be reviewed for possible approval of the Final Draft at September's Regular meeting. Other items were covered in the Staff Report that was handed out.

**\*\*6 pm** At this time, Trustee Zameda exits the Regular Meeting

## **7. PRESIDENT'S REPORT**

President Long gave his comments earlier in the meeting

## **8. ATTORNEY'S REPORT**

Attorney Flaherty explained in more detail what the request for tax exemption from Advocate Medical entails and what the District's options are. He will research the options in more detail and keep the Board informed on this subject. He welcomed Trustee DeLong to the Board

## **9. OLD BUSINESS:**

None

## **10. NEW BUSINESS:**

- Discussion on a possible increase to the Line of Credit at Byline Bank was table to the September Regular meeting
- Staff discussed with the Board the need for a new mechanic's truck to be purchased under a government bid program. A motion was made by Bragg and seconded by DeLong to approve the purchase of a mechanic's truck through joint purchasing in an amount not to exceed \$225,000.00 Roll call vote: Aye-Bragg, Long, Holmstrom and DeLong Nay-

none Motion carries

- Staff requests the purchase of new extrication equipment. Two sets are needed. One set was previously obtained through a grant. A motion was made by Holmstrom and seconded by Bragg to approve the purchase of one set of Genesis extrication tools through joint purchasing in an amount not to exceed \$60,000.00 Roll call vote: Aye-Long, Holmstrom, DeLong and Bragg Nay-none Motion carries
- Discussion was held on the need for new, larger EMS bags. A motion was made by DeLong and seconded by Holmstrom to purchase new EMS bags in an amount not to exceed \$7,500.00 Roll call vote: Aye-Holmstrom, DeLong, Bragg and Long Nay-none Motion carries
- Discussion was held on the need for new EMS suction units. A motion was made by Holmstrom and seconded by DeLong to purchase new EMS suction units in an amount not to exceed \$14,000.00 Roll call vote: Aye-DeLong, Bragg, Long and Holmstrom Nay-none Motion carries
- President Long suggested a date of October 30, 2023 at 4pm for the first Decennial Committee meeting. A motion was made by DeLong and seconded by Holmstrom to approve the meeting date of October 30, 2023 for the Decennial Committee. Roll call vote: Aye-Bragg, Long, Holmstrom and DeLong Nay-none Motion carries


**CLOSED SESSION:**

None

**ADJOURNMENT:**

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by Bragg and seconded by Holmstrom, the meeting was adjourned at 6:30 pm Voice vote: Aye-4 Nay-0 Motion carries

Respectfully submitted,

SECRETARY   
Sarah Zamedda