

Foreign Fire Tax Board Meeting Minutes

Quarterly Meeting

Wednesday March 8th, 2023

Oswego Fire Station 1 @ 0800

Meeting Called to Order

0800 by P. Gal (Roll Call)

Present: B. Cihak, Chief Cornish, T. Eischen, P. Gal, M. Pavlacka, B. Seggebruch, K. Sheley

Absent: N/A

Visitors: N. Schiradelly, N. Mazzocchi, R. Marshall, B. Pavlacka

Approval of Agenda

Motion: M. Pavlacka

Second: B. Cihak

Review of Last Meetings Minutes – 12/6/22, 2/2/23

Motion: M. Pavlacka

Second: T. Eischen

Open Forum/Public Comment

N/A

Correspondence

Paperwork received from Illinois Municipal League (IML). Paperwork required signatures from Chairman and Secretary indicating that the IML will be collecting fees on the behalf of 2% board.

Chairman's Report

The terms for both T. Eischen and K. Sheley are nearing an end of their respective terms. Elections to be held prior to the next quarterly meeting. Next quarterly meeting will also include a vote for both the chairman and treasurers position (secretary appointed)

Treasurer's Report

See appendix A

Motion: B. Seggebruch

Second: J. Cornish

Old Business

Athletic Shoes: 43 members have utilized program. Positive feedback thus far. Last day to receive shoes is 3/13/23. Invoice to follow. *P. Gal & K. Sheley to handle*

2" hose: Double checking on status. *B. Seggebruch to handle*

Winter Coats: Samples to be provided at officer development. Members to then vote on which option they would prefer.

Station Coffee: Program receiving positive feedback. Maintaining under allotted monthly budget at this time.

Blackstone Grills: Purchase upcoming. *K. Sheley to handle.*

Ready Rebound: Program has not begun, invoice and transfer of funds to follow.

Gear Bags: M. Pavlacka working with sales rep. Provided a few options. Need to identify how many members want/need new gear bag prior to purchase. *M. Pavlacka to handle.*

Knife Service: Account has been set up. Pending on company to reach out for billing information.

Thermal Imaging Cameras: Invoice has been put together. K. Sheley to work with B/C Warren to fulfil order.

CO Monitors: J. Petersohn works to fulfil order. Had questions regarding warranty on monitors. Order to be completed shortly.

New Business

Station Alerting: M. Sinn is working with D/C Flanders on gathering information on "Nightlight" station alerting systems. Plan is to present to Foreign fire once all information has been finalized. *B. Cihak to assist.*

Red Shirts: Labor Management approved Red Shirt Fridays in order to recognize the service of the armed forces. A request was made to fulfil the first order of shirts for all members. 2 short sleeve shirts with 1 long sleeve shirt. Motion made to fulfil the initial purchase order not to exceed \$4,500. Motion: M. Pavlacka, Second: T. Eischen. Roll call vote- 7-0 yes.

Station 1 table: A request was made to replace the bay floor table at station 1. Members were asking for funding to purchase material to construct a table large enough to fit 10 members to accommodate a shift change. Proposal also included chairs for the table. Board members asked that the original picnic table be repurposed and not disposed of. Motion made to fund the table/chairs not to exceed \$4,000. Motion: B. Seggebruch, Second: M. Pavlacka. Roll call vote- 7-0 yes.

Station 1 TV: A request was made to replace the TV in the dayroom at station 1. Doing so would upgrade the TV to a smart TV. Request also included the mounting bracket for the requested TV. Motion made to purchase a replacement TV and mount for station 1 not to exceed \$2,000. Motion: P. Gal, Second: T. Eischen. Roll call vote- 7-0 yes.

Entertainment software: A request was made to purchase entertainment software to build shift camaraderie. Sufficient information was not present at the time and topic was tabled for a later time.

Adjournment: 0855

Motion: P. Gal

Second: T. Eischen

Appendix A

Oswego Fire Protection District

Foreign Fire Insurance Board

Treasurer's Report

Quarterly Meeting on 3/08/2023

12/08/2022: Debit Card Payment by Phone- Cozzini Bros.- Knife Sharpening Service for Station 1 utilizing funds from the 2022 Station Allowance **\$366.00**

12/20/2022: Online Debit Card purchase- Select Coffee Crafters- (10) 5lb bags of coffee for Stations 1,2,3,4 utilizing monthly allowance for coffee for December 2022 **\$500.00**

12/11/2022: Check #1254- Kendall Printing- (90) 2023 Pocket Calendars for OFPD Membership **\$1,725.90**

12/30/2022: In Store Debit Card purchase- Sam's Club Montgomery- Explorer All Weather Music Speaker for Station 1 utilizing funds from the 2022 Station Allowance **\$170.00**

12/26/2022: Online Debit Card purchase- Amazon- Items for Station 3 utilizing funds from the 2022 Station Allowance **\$460.91**

12/30/2022: Online Debit Card purchase-Amazon- Items for Station 2 utilizing funds from the 2022 Station Allowance **\$286.45**

01/12/2023: Online Debit Card purchase- Select Coffee Crafters- (3) 5lb bags of coffee- 1/each for Stations 1,3,4 utilizing monthly allowance for coffee from December 2022 allotment \$150.00

01/24/2023: Online Debit Card purchase- Select Coffee Crafters- (13) 5lb bags of coffee for Stations 1,2,3,4 utilizing monthly allowance for coffee for January 2023 \$1,176.50

Accidentally Overcharged by online store, actual amount should be \$650.00

01/26/2023: ***Refund Issued from Select Coffee Crafters from Accidental Overcharge on 1/24/23 +\$526.50***

02/19/2023: Debit Card Payment by phone-Quench-payment on 3 invoices for rental of 7 water coolers for Stations 1,2,3, 4 \$1,155.00

02/22/2023: Online Debit Card purchase-Select Coffee Crafters-(13) 5lb bags of coffee for Stations 1,2,3,4 utilizing monthly allowance for coffee for February 2023 \$650.00

03/07/2023: Online Debit Card purchase-Amazon-Ninja blender & 60 piece Tupperware set for Station 4 utilizing 2023 Station Allowance +\$5.99 S/H \$204.65