**Foreign Fire Tax Board Meeting Minutes**

**Quarterly Meeting 6/7/2022**

**Oswego Fire Station 1 @ 0800**

**Meeting Called to Order**

0800 by T. Eischen (Roll Call)

Present: B. Cihak, Chief Cornish, T. Eischen, M. Pavlacka, P. Gal, K. Sheley

Visitors: R. Carpenter, S. Pugsly

Absent: B. Seggebruch

**Approval of Agenda**

Motion: M. Pavlacka

Second: P. Gal

**Review of Last Meetings Minutes (4/8/22, 3/1/22)**

Motion: M. Pavlacka

Second: P. Gal

**Open Forum/Public Comment**

None

**Correspondence**

None

**Chairman’s Report**

None

**Treasurer’s Report**

See Appendix A

Motion: B. Cihak

Second: M. Pavlacka

**Old Business**

Water Unit: Water unit still needs to be ordered from quench to be installed in the maintenance area. *K. Sheley to handle.*

Station Seating: Station three and four have reported their needs for additional chairs in their stations. Once station 2 completes their assessment a special meeting will be scheduled to vote on the purchase of one large order. *T. Eischen & M. Pavlacka to handle.*

Mattress replacement: All mattress units have been installed, and the district has reimbursed the FFIB for their share of the project. The FFIB has sent a check to satisfy the invoice from Sleep Number.

Nylon Radio Straps: The FFIB sent out emails to members of each shift/station to monitor interest in a new nylon radio strap. Overall, feedback was good. This item will be discussed at a later time.

Checks: Check order has been fulfilled.

Pressure Washer Hose Reel:Discussion was held about the purchase for a hose reel and length of hose for the station power washers. It was determined that this purchase was not needed, and is now considered tabled.

**New Business**

Years of Service Awards: Members discussed the re-activation of a program to recognize time spent on the department. Multiple quotes were presented for the purchase of challenge coins representing members for 5,10, 15, 20, 25, 30, and 35 years of service. The board approved the purchase of 700 coins not to exceed $3,000. Motion: T. Eischen, Second: M. Pavlacka 6-0 vote. *P. Gal to handle*

Election Results: B. Seggebruch and B. Cihak were voted in as new members of the 2% Board.

Chairman Election: P. Gal, and T. Eischen were nominated for the chairman position. P. Gal was voted in as the new Chairman 6-0 Vote. All other positions within the board are to remain the same.

**Adjournment**

0843 Motion: P. Gal, Second: M. Pavlacka

**Appendix A**

Oswego Fire Protection District

Foreign Fire Insurance Board

Treasurer’s Report

Quarterly Meeting on 6/7/2022

3/04/2022: Sam’s Club-Montgomery/Debit Card purchase

-Coffee for OFPD Stations 1,2,3, & 4 using monthly allowances from January, February, and March 2022: $439.20

3/11/2022: Fire Station Outfitters/Online Debit Card Purchase

-2 Recliners for OFPD Station 2: $1,590.00

3/22/2022: Dart Brokers/Debit Card Purchase

-Sensor for Dart Board at OFPD Station 3: $17.11

Check #1251: Dart Brokers

-Purchase of 4 dart boards and accessories: $1,247.61

\*\*Original check issued was lost by Dart Brokers, had to issue another check and stop payment on previous check-will result in a $29.00 stop payment fee; Dart Brokers credited the new invoice to accommodate for the stop payment fee\*\*

4/01/2022: Amazon/Online Debit Card Purchase

-Coffee filters for OFPD Stations 1,2,3, &4 using monthly allowance for April 2022: $148.19

4/26/2022: Allied First Bank/External Withdrawal

-New Checks and new binder for checks for OFPD FFIB account

-Total: $138.44

-Shown on bank statement as 2 separate payments; 1 for $23.64 and 1 for $114.80

5/13/2022: Sisler’s Ice/Debit Card Payment

-Delivery of 90 7lb bags of ice plus delivery fee: $144.19

5/24/2022: Amazon/Online Debit Card Purchase

-Toaster, meat thermometer, and iced tea maker for OFPD Station 4 using funds allotted for 2022 Station allowance

-4 car handgun safes with combination lock for OFPD Station 3 used to lock up cash for station condiment fund and individual shift funds; used funds allotted for 2022 Station allowance

-Total: $211.37

5/29/2022: Quench/Debit Card Payment by phone

-Payment on 3 invoices for 6 water cooler rentals: $990.00

6/05/2022: Sisler’s Ice/Debit Card Payment

-Annual box/freezer rental charge: $154.49

Account balance as of 6/7/2022: $102,624.83

2022 Station Allowance Balances:

Station 1: $1,000.00

Station 2: $374.23

Station 3: $683.29

Station 4: $880.23