

**MINUTES**  
**OSWEGO FIRE PROTECTION DISTRICT**  
**January 13, 2020**

**MEMBERS PRESENT:**

Trustees Present: Dick Kuhn, Jason Bragg, Rodger Long, Ken Holmstrom and Robert Tripp.  
 Also present: Deputy Chief Josh Flanders, Assistant Chief John Cornish, Exec. Asst. Wendy Held and Attorney Shawn Flaherty.

The regular meeting of the Oswego Fire Protection District was called to order at 6:00 pm at Station 1, 3511 Woolley Road, Oswego

\*\*At this time, Bob Rietz with Lauterbach-Amen and Tom Sawyer with Sawyer-Falduto were present to update the Board on the Pension Fund investments and overview of future investments and fund disbursements. They provided charts and graphs illustrating certain scenarios as well as answered questions from the Trustees.

**1. APPROVAL OF THE AGENDA**

A motion was made by Long and seconded by Holmstrom to approve the agenda. Voice vote: Aye-5 Nay-0 Motion carries.

**2. APPROVAL OF MINUTES:**

A motion was made by Tripp and seconded by Holmstrom to approve the minutes of the December 9, 2019 COW Meeting. Voice vote: Aye-5 Nay-0 Motion carries

A motion was made by Holmstrom and seconded by Bragg to approve the minutes of the December 9, 2019 Regular Meeting. Voice vote: Aye-5 Nay-0 Motion carries

A motion was made by Tripp and seconded by Holmstrom to accept the Annual Report from the Fire Commission. Voice vote: Aye-5 Nay-0 Motion carries

**3. TREASURER'S REPORT:**

Trustee Holmstrom read the Treasurer's Report into the minutes. As of December 31, 2019, these were the account balances for the Oswego Fire Protection District:

|                               |                 |
|-------------------------------|-----------------|
| Byline Bank PR Acct.          | \$ 66,310.35    |
| Byline Bank RE Tax            | \$ 1,862,441.96 |
| Byline Bank CD                | \$ 14,002.04    |
| Bridgeview Bank MM            | \$ 32,697.85    |
| Bridgeview Bank Checking Acct | \$ 84,981.72    |
| Petty Cash                    | \$ 1,809.42     |
| First Natl Bank Money Market  | \$ 17,547.34    |
| OFPD Charles Schwab Acct.     | \$ 2,369,549.50 |

|                |                        |
|----------------|------------------------|
| Allied Bank CD | \$ 261,754.68          |
| Allied Bank MM | <u>\$ 2,006,499.87</u> |

Total Fire District Assets: **\$ 6,717,594.73**

The motion was made by Bragg and seconded by Tripp to approve the Treasurer's Report. Voice vote: Aye-5 Nay-0 Motion carries

Treasurer Holmstrom informed the Board that the first budget meeting for the upcoming fiscal year would be held at Station One on Wednesday morning and he would be in attendance at that meeting

### **3. BILL LIST:**

Trustees reviewed the Bill List.

Trustee Long questioned the Lyle Sign bill for fire marker signs. Staff informed the Board that several fire marker signs had been removed from some homes in the District and would need to be replaced. Staff was instructed to file a police report regarding the missing fire signs as well as replacing the signs.

President Kuhn questioned the Comcast billing in light of the District moving to Metronet. Chief Flanders informed the Board that we were in a transitional phase and this should be the last month that both Vendors appear on the Bill List.

A motion was made by Tripp and seconded by Bragg to approve the bills as listed. Roll call vote: Aye – Long, Kuhn, Tripp, Bragg and Holmstrom Nay-none Motion carries

See the Oswego Fire Protection District bill list attached.

### **4. STAFF REPORT:**

The Staff Report was handed out to the Trustee's for their review

See the attached Staff Report

Chief Cornish also updated Trustees on last month's Toys For Tots Event

### **5. PRESIDENT'S REPORT**

None

### **6. ATTORNEY'S REPORT**

Attorney Flaherty discussed a transition period beginning on Jan. 1 for the Pension Fund Law

that went into effect. He discussed a couple of other new laws regarding baby-changing tables and trans-gender bathroom designations.

**7. OLD BUSINESS:**

- Discussion and possible approval of the County SRT IGA is tabled until further notice

**8. NEW BUSINESS:**

- The Discussion and possible approval of an IGA with the Oswego Police Department to assist with blood draws was tabled until further notice
- Discussion and possible approval of the District Drug Policy was tabled until the February 2020 Regular Meeting
- Staff and Trustees discussed the need to purchase a new Thermal Imaging Camera under the District replacement/exchange program. The TIC in question was purchased in 2014 and works only intermittently. If it is traded in now, the District will receive a \$2,000.00 credit towards a new one. A motion was made by Tripp and seconded by Long to approve purchase of one new Thermal Imaging Camera. Roll call vote: Aye-Kuhn, Tripp, Holmstrom, Bragg and Long Nay-none Motion carries

**CLOSED SESSION:**

At 7:35 pm President Kuhn requested Trustees go into Closed Session to discuss an employment issue. Attorney Flaherty was asked to join them.

At 7:55 pm President Kuhn reopened the Regular Meeting.

**PUBLIC FORUM:**

None

**ADJOURNMENT:**

There being no further questions or comments from the public in attendance, and no further discussion by The Board, on a motion by Holmstrom and seconded by Tripp, the meeting was adjourned at 8:00 pm Voice vote: Ayc-5 Nay-0 Motion carries

Respectfully submitted,

SECRETARY




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Robert W. Tripp